

## Costs of Developing the PADev Methodology 2008-2012

The PADev project was designed as an approach of ‘learning-by-doing’, funded by three Dutch NGOs (ICCO, Woord en Daad and Prisma), and with intellectual input by the University of Amsterdam and its students, the African Studies Centre Leiden, the Royal Tropical Institute in Amsterdam, Woord en Daad and ICCO together with colleagues from the University for Development Studies in Tamale (Northern Ghana) and the Ouagadougou-based consultancy firm EDS. Four workshops were designed for Burkina Faso and seven for Ghana. These workshops were jointly organized by all partners in the project. In situations where the PADev methodology is applied, all workshop activities can usually be carried out by local staff. By contrast, in the development phase of the methodology, some of the facilitators were brought in from the Netherlands. Their costs were covered by the project budget and additional ‘gifts-in-time’ from the Dutch institutes participating.

The original budget (in €) was designed as:

Type of costs	Ghana	Burkina Faso	Netherlands
Coordinator	41,250	13,750	64,000
Seniors	25,900	11,100	64,000
Juniors	8,400	3,600	68,000
Students	-	-	22,000
Workshops	25,200	10,800	-
Travel	12,600	5,400	27,000
Reporting and dissemination (incl. Website)	10,500	4,500	15,000
<b>Total</b>	<b>123,850</b>	<b>49,150</b>	<b>260,000</b>

## **Notes on Ghana**

### **Coordination**

The rate for the Overall Coordinator in Ghana would be in the range of 500 c per day (225€) and for the workshop coordinator 250 c per day (ca 110 €). Total time involvement would be 70% for the overall coordinator and 30% for the workshop coordinator. This would mean that 85% of the Ghanaian budget for coordination would be spent on the overall coordinator (ca 35,000€) and 15% on the workshop coordinator (ca 6,250€). That would mean that the number of coordination days for the overall coordinator would be about 150 for the four-year period; and for the workshop coordinator about 60. This includes actual workshop attendance for the overall coordinator (7x4 days = 28 days) and actual workshop preparation and attendance for the workshop coordinator (7 x 7 days = 49 days).

### **Seniors**

The two additional seniors in Ghana would spend 90 days (at a rate of 200 c/day) and 80 days (at a rate of 500c/day) respectively. That included the preparation and attendance of the workshops (7 x 7 days = 49 days) for the first person and the attendance of some of the workshops for the second person (25 days).

### **Juniors**

The juniors in Ghana were about four during each workshop (7 workshops x 4 people x 4 days = 112 days altogether); at a daily rate of 150 c/day (or 70€/day) this would mean 7,840 € expenses; the total available budget for junior contributions was 8,400€.

### **Workshop costs**

The real workshop costs in Ghana would be around 3,500€ per workshop (without costs of facilitation and travel). For Ghana's seven workshops this would mean 24,500€ while it was budgeted at 25,200€, which would cover all costs nicely.

### **Travel costs**

Real travel costs for the workshops were about 850€ per workshop (7x) and the budget for it was planned to be 12,400€. But there were many travel costs involved to pay for the transport of the research partners from the Netherlands.

### **Reporting and dissemination**

Two of the five reports were produced by the Ghanaian team (15 days for the workshop coordinator (ca 1,700€) and 15 days for one of the senior participants (ca 1,400€). In total the budget for reporting and follow up activities was planned to be 10,500€.

## **Notes on Burkina Faso**

### **Coordination**

The rate for the Overall Coordinator (who also worked as workshop coordinator) was 100,000 CFA (ca 150€) per day. In Burkina Faso the coordinator there was paid to spend 90 days; which would be 28 days (4 x 7 days) for workshop preparation and actual attendance, and a few extra days for attending some of the workshops in Ghana.

### **Seniors**

In Burkina Faso one additional senior consultant was involved. The budget enabled him to spend about 140 days on the project. This included 28 days for actual workshop preparation and attendance and some extra days to also experience some of the workshops in Ghana.

### **Juniors**

In Burkina Faso there were five junior staff people involved (5 people x 4 days x 4 workshops at a daily rate of 30,000 CFA/day (or 50€/day) would be about 4,000 € of real cost. The budget was 3,600€ so there was some under budgeting here.

### **Workshop costs**

For Burkina Faso's four workshops the real costs would be around 13,200€ while the budget for it was 10,800€; the remaining costs could be paid from the over budgeting for the senior contributor.

### **Travel costs**

Per workshop average travel costs were around 800€ (4x), while the budget for it was planned to be 5,400€; but also in Burkina Faso there were 'hidden' travel costs for EDS related to the travel of the participants from the Netherlands.

### **Reporting and dissemination**

The overall coordinator in Burkina Faso coordinated the production of all four reports in Burkina Faso and spent 60 days doing so. The actual budget for reporting for Burkina Faso was sufficient to cover 30 days of reporting (4,500€). The rest of the time necessary for producing the reports and for doing follow up activities (30 days for the reports and a week for follow-up activities) was regarded as part of the coordination budget (see above).

## **Notes on the Netherlands**

Actual time expenditure of the participants from the Netherlands and capitalisation of those time investments (and other costs).

Person	Workshop attendance Days	Report Days	Coord. & outreach	Total days	Day rate €	Costs K€	Project Budget K€	Own contribution K€
Overall coord.	7 x 6 = 42	30	60	132	900	119	64	55 (40+15)*
Senior	10 x 6=60	15	30	105	800	84	56	28 (18+10)**
Sen. 2	4 x 6 = 24	-	-	24	600	14	-	14 ***
Ext sen	6x6=36 7x6=42 1x6=6 1x6=6	90	30	210	600	72	-	72 (36+48+6) ****
Postdoc	10x6=60	15	119	194	350	68	68	-
Junior 2	12	10	14	36	500	-	8	10 *****
Junior 3	30	150	-	180	150	27	4	23 *****
Junior 4	30	60	-	90	150	14	4	10 *****
Students								
Martha	18	120	-	138	60	8	2	6
Agnieszka	18	120	-	138	60	8	2	6
Jolien	18	120	-	138	60	8	2	6
Aurelien	18	150		168	60	10	2	8
Roger	18	150		168	60	10	2	8
Genevieve	18	120		138	60	8	2	6
Zjos	12	100		112	60	7	2	5
Student supervision			35	35	850	30	-	30
<b>SubTotal</b>	<b>468</b>	<b>1250</b>	<b>288</b>	<b>2006</b>	<b>-</b>	<b>487</b>	<b>218</b>	<b>287</b>
<b>Travel</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>27</b>	<b>27</b>	<b>-</b>
<b>Other</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>15</b>	<b>15</b>	<b>-</b>
<b>TOTAL</b>						<b>589</b>	<b>260</b>	<b>287</b>

\* University of Amsterdam and African Studies Centre Leiden

\*\* University of Amsterdam and Royal Tropical Institute Amsterdam

\*\*\* University of Amsterdam

\*\*\*\* ICCO resp. Woord en Daad resp American journalist

\*\*\*\*\* extra budget ICCO, via African Studies Centre to Royal Tropical Institute

\*\*\*\*\* private contributions